

Wedding Photography booking form - Matthew Andrews Photographer

Bride and Grooms names and date of wedding

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Name of person booking wedding photography

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Time and location for getting ready

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Time and location of ceremony

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Time and location of reception

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Time and location of evening reception

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Address for Bride and Groom

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Telephone numbers for Bride and Groom

\_\_\_\_\_ Daytime

\_\_\_\_\_ Evening

\_\_\_\_\_ Mobile

Email address for Bride and Groom

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Address for person making booking

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Telephone numbers for person making booking

\_\_\_\_\_ Daytime

\_\_\_\_\_ Evening

\_\_\_\_\_ Mobile

Email address for person making booking

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I have read and fully understand Matthew Andrews' terms and conditions for wedding photography and agree that cancellation rates will apply in case of any cancellation by me. Bookings cannot be accepted with out a deposit of £250.00.

**To be signed by person making booking**

Signature

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Date

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## Terms and conditions for Wedding Photography - Matthew Andrews Photographer

Any variation to these terms and conditions (including any special terms and conditions agreed between the parties) shall be inapplicable unless agreed in writing by Matthew Andrews.

### Booking deposit

A deposit of £250.00 is required at the time of booking. Dates can only be reserved when this deposit is paid. Please make cheques payable to Matthew Andrews.

### Balance payment

The outstanding balance is due 28 days before your Wedding Ceremony. Payment for additional album, photographs, prints and galleries is made after the wedding at the time of ordering.

### Creative license

Matthew shall be granted creative and artistic license in choosing locations and poses used and Matthew's' judgement in terms of photographic style and the number of photographs taken shall be deemed correct. Subject to weather and the availability and willingness of subjects Matthew will do his utmost to take all requested photographs but cannot guarantee any specific picture nor incorporate any specific background, location or group arrangement.

### Copyright

The 1998 Copyright, Designs and Patents Act assigns copyright to Matthew Andrews and copyright in all photographs including, but not limited to, photographic prints and negatives, remains at all times the property of Matthew Andrews. You may not copy Matthew's photographs or allow copies to be made photographically, electronically, or by any other means. Matthew Andrews reserves the right to use any picture for promotional and display purposes unless this has been specifically agreed to the contrary in writing.

### Exclusivity

Family, friends and other guests are positively encouraged to take photographs throughout the day but Matthew Andrews shall be the sole professional still photographer on your wedding day.

### Force majeure

In the unlikely event of total photographic failure, injury or sickness beyond Matthew Andrews' control his liability shall be limited to a full refund of all monies paid. Your statutory rights are not affected. Matthew Andrews has full Public Liability, Professional Indemnity Insurance.

### Cancellation

If Matthew has to cancel this contract for reasons beyond his control, (death, injury, sickness etc.) his liability shall be limited to a full refund of all monies paid.

Should the wedding be cancelled for any reason as compensation for loss of income for Matthew Andrews, the following charges apply as a percentage of the total fee due; Less than sixty days before the wedding ceremony 100%, sixty one to ninety days before the wedding 75%, ninety one to one hundred and twenty days before the wedding ceremony 50%.

Should the cancelled wedding turn out to be a postponement and subject to Matthew's availability, all money paid may be applied to the new wedding. In this case the total fees chargeable shall be the fee which applies at the time of booking the new wedding.

In the event of Matthew Andrews taking another wedding booking for your cancelled or postponed date a full unconditional refund of your deposit and monies paid shall be made.

### Privacy

Your name and wedding details will be stored by Matthew on a private internal database and will not be made available to other companies or individuals. Should you wish to have your details removed from the database please advise Matthew in writing.